



Healthy Kids Running Series

Community Coordinator (Part-time, Contract Position)

Company Description

Healthy Kids Running Series is a national, community-based non-profit that provides a fun, inclusive, five-week running Series for ages 2-14 designed to get kids active, build self-esteem, and lay the foundation for a healthy lifestyle. HKRS encourages kids to adopt a "Get Up and Go" attitude!

Role Description

Each Healthy Kids Running Series program is led by a part-time local Community Coordinator. Join almost 300 passionate leaders committed to making a difference in the lives of children in their community. Healthy Kids Running Series empowers adults (predominantly parents) with the knowledge, materials, and expertise to organize an incredibly impactful and FUN youth running program. This is a part-time, contract position.

Responsibilities

The Community Coordinator will be responsible for executing the five-week running program twice a year, in the spring and fall seasons. The Community Coordinator is in charge of planning and organizing the race series, communicating with participants, volunteers, and vendors, and promoting the program to the community. Healthy Kids Running Series provides a "How To Manual" along with the support of an assigned Program Manager from the HKRS National Office. The Community Coordinator will receive all materials, race registration platform, technology, supplies, and anything else needed to run a successful program.

Qualifications

- Demonstrated success in community organizing and outreach efforts
- Strong communication skills when communicating with participants, volunteers, and sponsors
- Experience in event planning and coordination
- Ability to work independently and remotely, with support from the HKRS National Office
- Commitment to following HKRS programming and brand guidelines
- Experience working with children and families
- Knowledge and experience in youth sports, running, or community health programs is a plus
- Able to pass a background check
- Be on site for all five race days each season (spring and fall)

Additional Information

- Work status: Independent contractor, not eligible for benefits
- Compensation: Stipend, varies location to location
- Location: Work from home and in your local community
- Time commitment: Pre-season: 6+ hours per week, In-season: 8+ hours per week, Post-season: as needed

How To Apply

Visit our [website](#) to submit an application